Instructions to fill online application form

- 1. Open website https://hau.ac.in or https://recruitment.hauiums.in
- 2. To register yourself click on New Registration.
- 3. Reservation benefit is only for Haryana Domicile candidates.
- 4. If you are resident of Haryana and you don't have domicile certificate then your will be considered as General Candidate.
- 5. Select all the disciplines for which you are eligible.
- 6. After saving record User Name and Password will be generated, please note down for future reference (same will be sent to your given mobile and email id).
- 7. Login using these credentials and select the applied jobs one by one and fill the forms.
- 8. Fill all the detail from step 1 to step 16.
- 9. In step no 4 (Academic qualification):
 - B.Sc(4/5/6 years) is for the candidates who didn't pass 10+2 separately. 10+2 section will be disabled in this case.
 - ii. if you don't have Ph.D then select No and save it blank without filling any details.
 - iii. if your Ph.D is not completed but you have submitted your Ph.D thesis, then select No and fill details up to thesis submission date.
 - iv. If your Ph.D is completed then select Yes and fill all the details.
- 10. In Step No. 6 (Publications Details): Fill numbers of publications for corresponding section. Here we are advising you: eg. you have 10 number of papers for section (i)
 For first and corresponding author under Full papers section then first fill 10 in corresponding textbox then fill details of these 10 papers (in grids generated bellow) and save. After that fill number of publications for other sections and fill their details and update.
- 11. In Step No. 7 (Experience): If you don't have any experience then skip this step by clicking Next.
- 12. In Step No. 15 (Upload Document): For second section, Select relative section from the list and upload documents, you can also upload multiple documents against same section.
- 13. After online fee submission final print will be available.